



BOYS / GIRLS HOSTEL
APPLICATION FOR ADMISSION 2021-2022

- 1. Name :
- 2. Roll No :
- 3. Year/Programme/Branch :
- 4. Religion :



- 5. Community :

OC	BC	MBC	SC/ST
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- 6. Caste :
- 7. Admission Quota : GQ/MQ

- 8. Name of the Parents : Occupation :
- 9. Residential Address for Communication: 10. Name & Address of the Guardian :

Parent's Phone No:.....

- 11. Mobile No :
- 12. Email ID :

I have carefully gone through the rules and regulations of the student's residence, a copy of which I have received and hereby undertake to abide by them.

Signature of the student:_____

I hereby declare that my son / wardwill strictly observe the rules and regulation of the student's residence

Signature of the parent _____

For Office Use Only

Admitted on: _____ Room Allotted: _____ Warden _____
Fees paid : _____ Receipt No & Date : _____



SRI KRISHNA INSTITUTIONS

COIMBATORE

Hostel Rules and Regulations



Hostel Management

- Principal/ Chief Warden
- HOD/ Warden
- AP/ Deputy Wardens

The hostel students can approach any one of the above personnel for help, guidance and grievance redressal.

Admission

1. Hostel accommodation is available for Engineering and Arts & Science college students.
2. It is mandatory that every year admission to be made afresh in case of all residents who desire to reside in the hostel.
3. Every student before being admitted to the hostel shall give an undertaking in writing that the student will abide by the rules and regulations of the hostel duly signed by the student and parent/ guardian.
4. Any change of address/ telephone number of the parent/ local guardian/ student, at any point of time, has to be intimated to the hostel manager in writing immediately.
5. The hostel Management will generally provide minimum furniture and fittings for each room.
6. Rooms once allotted may be changed by the hostel authorities without prior information, due to administrative/ maintenance reasons.
7. At the end of every year all the residents should vacate their rooms and no resident is allowed to keep his/ her belongings in the room.
8. Outgoing residents, before vacating the rooms, shall hand over the furniture and other things allotted to them to the hostel manager. Any damages if found will be recovered from the students.
9. Only vegetarian food will be served in the mess.
10. Admission to the hostel does not confer any absolute right of residence. Any resident may be asked to vacate the hostel at any time if circumstances so warrant.

General Rules

1. All students are expected to behave courteously and fairly with everyone inside the campus.
2. All students are required to carry their valid Identity Cards issued to them by the institution.
3. The rooms and surrounding areas should be kept neat and clean. Display of notices and scribbling on walls are not permitted.
4. All the girl students are expected to be in the hostel before 6.00 pm and all the boy students are expected to be in the hostel before 8.00 pm.
5. Students should not keep any unwanted things and should not bring any unauthorized persons to their room.
6. The usage of laptops and mobile phones are for academic purpose only and not for entertainment. Disciplinary action will be taken against those who are violating this rule.
7. Students should handle hostel equipment, furniture, mess property etc., carefully and not abuse or tamper with it. In case of damage or loss of hostel property, the cost will be recovered from the students responsible for such damage or loss. If the students responsible for the damage are not identified, the same will be recovered from all the students.
8. Students should not participate in any anti- national, anti- social or undesirable activity inside or outside the campus.
9. The volume of sound from the audio/ video system must be kept low at all times to allow others, the opportunity to study or sleep in comfort. Silence is to be maintained in the hostel premises including rooms, bathrooms, dining halls, corridors, common areas etc., Every student of the

hostel should have the civic responsibility that he/ she should not be a cause of nuisance, annoyance or disturbance to others.

10. Students are not allowed to stay in the hostel during the class hours unless the stay is unavoidable due to illness or any other valid reason. In such cases the student must get permission from the Deputy Warden/ Hostel Manager and also communicate the information to the Class Advisor.
11. All the matters relating to differences among students and complaints against theft shall be brought to the notice of the hostel manager immediately. Police complaint may be lodged by the student after getting permission from the hostel management.
12. Students indulging in any unnecessary conversation, discussion, quarrel, use of abusive and threatening language, mobilizing groups, use of force for man handling others etc., will have to face disciplinary action including expulsion from the hostel..
13. Students should use dustbins for disposing waste things. Anybody found violating this will be penalized.
14. Students are not allowed to keep unauthorized electronic equipment such as induction stove, coolers, record player, electrical iron box, water heater, electrical oven etc. Any violation will lead to confiscation of the goods.
15. The inmates are personally responsible to safe guard their belongings. They should also take care of their valuable properties such as mobile phones, laptops, calculators, gold ornaments, cash etc.
16. The hostel authority is not responsible for any theft or loss of the belongings of the hostellers. The hostellers are advised to keep their valuables under lock and key.
17. Day scholars are not allowed inside the hostel. The inmates violating this will be subjected to disciplinary action.
18. Birthday celebration/ conducting meeting inside the hostel are strictly prohibited. Disciplinary action including expulsion from the hostel will be taken against those who bring cakes, eggs, tomatoes etc., for this purpose. The students may be allowed to celebrate their birthdays in front of Aroma between 4.p.m. and 6.p.m. after getting prior permission from the hostel manager.
19. Students are not allowed to play out door games like cricket, volley ball etc., inside the hostel premises to prevent breakages and accidents.
20. The hostellers should not waste water and electricity. They are instructed to lock their rooms and also to put off the lights and fans while leaving their rooms.
21. Students must mark their presence in the hostel biometric system daily between 8.p.m. and 9.p.m., failing which absent message will be sent to the parents.
22. The hostel students are not allowed to keep and use their vehicles inside the college campus for any reasons.
23. Collection of donation for any purpose is prohibited.
24. Hostellers are neither permitted to change their rooms nor allowed to sleep in other's rooms and are strictly instructed to stay in their respective allotted rooms only. The students should not roam around the hostel or outside the room after 10.30.p.m.
25. Students are instructed to maintain strict discipline and decorum inside the hostel premises and are prohibited from wearing lungis/ dhotis and sleeveless 'T' shirts inside the mess dining hall.
26. Outside food items are not allowed inside the hostel under any circumstances. The students are also not allowed to take food from the mess to the hostel rooms.
27. The sick students are permitted to stay in the sick room only and they are allowed to take food from the mess to the sick room.
28. Usage of tobacco products or any other substances, chewing pan masala and its by-products, smoking etc., are prohibited in the hostel/ college premises.
29. Consumption/ possession of alcoholic beverages are prohibited in the hostel/ college premises. Inmates are not allowed to enter the hostel/ college premises in intoxicated state. Anybody found guilty will be expelled from the hostel.
30. The possession, use, sale or distribution of narcotic drugs or its by-products are strictly prohibited in the hostel/ college premises. It is the responsibility of the students to inform the authorities if he/ she suspects a roommate or friend engaged in such illegal activities. All the roommates are equally responsible if any such substances are found in their rooms. If anyone found indulging in such activities will have to face disciplinary action including expulsion from the hostel.
31. Crackers are not permitted either in hostel or college premises.

32. Gambling in any form is strictly prohibited.
33. Students will not be allowed to stay in the hostel during the closure of mess in connection with religious festivals, vacation etc.
34. Hostel students are permitted to go out of campus only after getting permission from class advisor, Deputy Warden and concurrence from their parents for availing leave/ outing/ OD.

Guests/ Visitors

1. All visitors to the hostel including the parents/ guardians will have to make necessary entries in the visitor's book available at the hostel entrance with the security guard.
2. The visit of men students to the women's hostel and women students to the men's hostel are not allowed.

Mess Rules

1. The quantity of food will be unlimited except in the case of special items.
2. All the students of the hostel should take their food in the allotted mess timings only.
3. The hostel kitchen is strictly restricted for the students.
4. Students are requested not to waste food.

Ragging

1. Ragging in any form is banned. Severe punishment, including expulsion from the hostel and the institute, will be imposed on any student if he/ she is found to have indulged in ragging.
2. Ragging is a cognizable offence. The offender shall also be dealt with as per the laws of the state.
3. All students are instructed to submit an Anti-Ragging undertaking to the Hostel office.

Timings

- | | |
|-------------------------|---------------------------|
| 1. Visitor's Holidays | : 10.00 a.m. to 5.00 p.m. |
| 2. Biometric Attendance | : 8.00 p.m. to 9.00 p.m. |
| 3. Study Hours | : 8.30 p.m. to 10.30 p.m. |

Mess Timings

- | | |
|--------------|--------------------------|
| 1. Breakfast | : 7.30 a.m. to 8.30 a.m |
| 2. Lunch | : 12.30 p.m. to 2.00 p.m |
| 3. Dinner | : 7.00 p.m. to 8.30 p.m |

Students not obeying the above rules will be expelled from the hostel immediately and no refund of fee will be entertained.

Joint under Taking by the Student and Parent

We here by agree to abide by the rules and regulations of the hostel and in case of any misuse of facilities/ resources/ misconducts, we hold the responsibilities for the consequence.

Student NameRoll No College

Signature of Student

Signature of Parent

CLASS ADVISOR

HOD

PRINCIPAL